

***“Island’s Experts with the Best Selection!”***



31 December 2018

## Job Description: Counter Sales

Reports to: Manager

Hours: Mon - Saturday 7:00 – 5:00 (scheduled in advance)

Salary: \$20-22 per hour

### Description:

This position will service customers at Wes-Tech, providing advice on irrigation, landscape lighting and water features.

### Duties & Responsibilities

- Customer sales
- Provide advice to customers
- Assist in related sales activities
  - Loading trucks
  - Stocking shelves
  - Picking orders
  - Shipping orders
- Maintaining sales premises

### Skills and Abilities required

- Professional communication via phone, email and in person with customers and vendors
- Strong understanding of irrigation systems and their components
- Operate pallet jacks in indoor and outdoor environment
- Must be able to lift 50 lbs alone, more with assistance
- Good attention to detail, positive attitude, and good interpersonal skills
- Strong organizational skills, ability to prioritize and multi-task
- Experience with MS Word, MS Excel and Outlook, must be comfortable working with spreadsheets
- Ability to learn new products and procedures and continually improve product and associated process knowledge.

**The successful candidate** will demonstrate an eagerness to learn and grow while enhancing a positive work environment.

## Required education:

Irrigation qualification CIT One (or equivalent experience)

High School Graduation

## Other Duties

- Assisting in marketing activities
- Attending trade shows
- Making Deliveries
- Driving Forklift

## Applications

- Cover letter and resume by email to [hr@irrigation.ca](mailto:hr@irrigation.ca)